

THE MATCHING FUNDS PROGRAM

2019

(The Matching funds amount for calendar year 2019 is \$400.00)



The Grand Lodge of New Hampshire sponsors a Matching Funds Program to assist Constituent Blue Lodges in becoming more visible in their community. **This is done by the Blue Lodges holding specific Fundraising events in their communities predesignated as a Matching Funds event.** All Constituent Lodges who apply for these Matching Funds **must** follow the procedure as outlined below.

Matching Funds are designated for Non-Masonic Entities or causes only.

Step 1: The Lodge identifies a worthy charitable cause or need **within** their community.

Step 2: The Lodge raises funds through some **independent** effort in the **community** to support the cause identified. Examples: a car wash, a dinner event, a pancake breakfast, etc. The Lodge should make every effort to raise these funds **independent** of their membership, adding to the visibility of the Lodge within their community.

Step 3: Once funds are raised the Lodge will email the **Deputy Grand Master** (dgm@nhgrandlodge.org), attaching the completed Matching Funds Request Form, outlining **in detail** how these funds were raised, the amount raised, along with the name of the person or organization that shall be the recipient of the specific funds raised. The request **must** also include details such as where and when the presentation to the recipient will be made. The Lodge should make every effort to make the presentation in a public forum. **Failure on the Lodge's part to include this information on the submitted form will result in a denial of the request.**

Step 4: On notification of approval, the Lodge will mail a letter, the form, and check to the Grand Lodge of New Hampshire. The letter and check, made payable to **The New Hampshire Masonic Charitable Foundation**, shall be mailed to: **Grand Lodge of New Hampshire, Attn: Deputy Grand Master, P.O. Box 486, Milford NH 03055-0486**

Step 5: On receipt of the approved letter, form, and check, the Matching Funds will be authorized and be matched up to \$400 for any given Lodge in a calendar year. A Lodge does not need to use the entire amount in any single request.

Step 6: A check for the combined amount (Lodge's share plus, up to \$400.00 for the Matching Funds amount) will be made out to the recipient, and sent to the Lodge for presentation. No checks will be mailed earlier than 30 days prior to the scheduled presentation and no checks will be valid more than 60 days past the presentation date. The Lodge should inform the recipient of this deadline.

Step 7: The Lodge **MUST** make the presentation in a **Public or Semi-Public** forum, where it will gain some local visibility. Although the Grand Master or other Grand Lodge Officers may be invited and present, the Worshipful Master or his Lodge designee should make the presentation. The Grand Master or his designated representative, if present, should be invited to congratulate the recipient. It is also recommended that the presentation be documented/photographed and this documentation forwarded to the Deputy Grand Master and the Chairman of the Website committee as proof of the public presentation.

Note: No checks will be made payable to the Lodge, nor to anyone other than the recipient.

Under no circumstances are payments to be mailed to the recipients. Also these funds will not be allocated to any concordant or appendant body or any organization that has any affiliation with Masonry.

Grand Lodge Constitution (Excerpt) GLC Art XIII.11.1, GLC page 45 "At a Stated Communication, a Lodge may vote to establish special funds for charitable purposes other than Masonic (see GLC Art XII.4.1.F). These may be derived from:

- A. Fund raising activities,
- B. Excess unrestricted yearly income that exceeds one hundred and ten percent (110%) of the yearly operating expenses of the Lodge, (see GLR&R Art XVI.C) or
- C. INCOME ONLY from unrestricted Charitable Trusts."